

Governing Board of Trustees
AGENDA
Wednesday, August 21, 2013, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

1.0 CALL TO ORDER	4:30
1.1 Call to Order	
2.0 OPEN SESSION.....	4:30
2.1 Pledge to the American Flag	
2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time	
2.3 Board Recognition	
• Introduction of New Employees	
2.4 Shareholder Reports	
2.5 Superintendent's Report	
3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items)	4:45

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR..... 5:00

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

4.1 Approve the Regular Meeting Minutes of June 20 and June 27, 2013	3
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4.4 Approve Out-of-State Conference	12
4.5 Authorize Disposal of Surplus Property	13
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4.7	Approve Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2013-2014 school year for the California State Preschool Program at Silver Strand Elementary School and Authorizing Staff to Sign the Contract	15
4.8	Approve Administrative Personnel Register	17
4.9	Approve Certificated Personnel Register	18
4.10	Approve Classified Personnel Register	20
4.11	Approve Revised Job Description for Box Office and House Manager and New Job Description for Assistant Athletic Trainer.....	21
4.12	Approve Transfer of General Fund Moneys to Coronado High School Associated Student Body.....	26
5.0	REPORTS	5:05
5.1	Coronado Pathways Charter School Update (15 minutes)	28
5.2	Learning Report (written)	31
	• Professional Development Update	
5.3	Human Resources Report (written).....	37
	• Personnel Changes	
5.4	Business Services Report (written).....	43
	• Budget	
	• Facilities Update	
6.0	ACTION ITEMS	5:25
6.1	The Superintendent recommends the Board Accepts the Islander Sports Foundation Report Showing How ISF Recruits Volunteers to Support the CUSD Sports Organizations and Acknowledges the Funding Mechanism of Some of Those Volunteers as Assistant Coaches (10 minutes)	45
7.0	ORGANIZATIONAL BUSINESS	5:40
7.1	Proposed List of Agenda Items for Future Board Meetings (5 minutes)	47
7.2	Comments from Board Members	
7.3	Regular Board Meeting is September 12, 2013, 4:30 PM	
8.0	CONVENE TO CLOSED SESSION	5:45
8.1	Conference with Legal Counsel, Anticipated Litigation, Government Code Section 54956.9	
9.0	RECONVENE TO OPEN SESSION (District Board Room)	6:00 approximately
9.1	Report Any Action Taken in Closed Session	
10.0	ADJOURN	

<p>Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.</p>
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AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Regular Meeting Minutes of June 20 and June 27, 2013 (Action)

Background Information:

Presented for Board Approval:

- June 20, 2013, regular meeting minutes; and
- June 27, 2013, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
June 20, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shauwnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Bruce Shepherd, Brenda Kracht, Ledge Hakes and Maria Simon. Also present were Jeffrey Felix, Superintendent, and Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Keelin Shauwnessy was absent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#66

Agenda Item 4.3, Approve/Ratify Contracts for Services, was pulled from the Consent Calendar. Agenda Item 5.4, Discussion of HVAC in CHS Building 400 will be discussed after Agenda Item 6.3, Award Bid for the CUSD for RFQ #2013-1 Long Range Facilities Master Plan Services

Motion: Hakes Second: Simon Vote: 5-0.

2.3 Board Recognition

- ❖ Recognized and thanked Retiring Employees Sherry Powell and Jackie O'Keefe
- ❖ Recognized and thanked CIF Champions CHS Boys' Golf Team
- ❖ Recognized and thanked Certificated Teachers who have cleared their credential through the San Diego South County Consortium: James Farrar, Rahel Gottlieb, Justin Rancourt, Angela Tieman, and Kristen Wingerter

2.4 Shareholder Report

- None

3.0 COMMENTS FROM THE AUDIENCE

- Veleria Fabiszak addressed the Board with a complaint regarding placement of her child and Coronado Unified School District's Special Education Department
- Janet Yumen addressed the Board and fully supported Mrs. Fabiszak

4.0 APPROVAL OF CONSENT AGENDA

Motion: Shepherd Second: Simon Vote: 5-0

#67

- 4.1 Approve the Regular Meeting Minutes of May 16, 2013 and Special Meeting Minutes of May 16 (Budget Study Meeting) and May 2, 2013
- 4.2 Approve/Ratify Purchase Orders
- 4.4 Authorize Approve Out-of-State Conferences
- 4.5 Approve Certificated Personnel Register

- 4.6 Approve Classified Personnel Register
- 4.7 Adopt Resolution Regarding Discontinuance of Classified Position of Facilities Accounting Technician
- 4.8 Approve Uniform Complaint Quarterly Report
- 4.9 Authorize Disposal of Surplus Property
- 4.10 Approve 2013-2014 Outdoor Education Contract and Contract for the Marine Science Floating Lab
- 4.11 Brian Bent Memorial Aquatics Complex Update
- 4.12 Approve the Student Services Strategic Plan for the 2013-2014 School Year
- 4.13 Silver Strand State Preschool Program Self-Evaluation Annual Report
- 4.14 Approve the Career Technical Education Application for the 2013-2014 Funding to Implement the Carl D. Perkins Career and Technical Education Improvement Act of 2006
- 4.15 Approve and Enter Into the internship Program Agreement between the Coronado Unified School District and Brandman University
- 4.16 Approve Proposal for Negotiations Presented by the California School Employees Association (CSEA), Chapter 386 to the Coronado Unified School District
- 4.17 Approve Proposal for Negotiations Presented by the Coronado Unified School District to the California School Employees Association (CSEA), Chapter 386

ACTION (Pulled from the Consent Calendar)

- 4.3 **Approve Contracts for Services** **#68**
 Motion: Simon Second: Shepherd Vote: 5-0

5.0 REPORTS (See Agenda for Written Reports)

- 5.1 **Learning Report: Professional Development**
- 5.2 **Annual Report on School Trips**
- 5.3 **Coronado Schools Foundation Annual Report**
- 5.5 **Student Services Report: Section 504 of the Rehabilitation Act, Guidance and Counseling, School Safety and Security**

6.0 ACTION ITEMS/PUBLIC HEARINGS

- 6.1 **Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits** **#69**
 Motion: Hakes Second: Kracht Vote: 5-0
- 6.2 **Adopt New Local Policy 3050, Financial Philosophy, and Revised Board Policy 3100, Business and Non-instructional Operations** **#70**
 Motion: Simon Second: Kracht Vote: 5-0
- 6.3 **Award Bid for the Coronado Unified School District for RFQ #2013-1 Long Range Facilities Master Plan Services** **#71**
 Motion: Kracht Second: Simon Vote: 5-0

Item 5.4 was moved to be discussed after Agenda Item 6.3, Award Bid for the CUSD for RFQ #2013-1 Long Range Facilities Master Plan Services

5.4 Discussion of HVAC in CHS Building 400

Member Ovrom brought this item forward for clarification on what the Board's direction to the Superintendent was last February. Members concurred that a decision would be inappropriate before a study and cost analysis was done. Board Members will wait until the Long Range Facilities Master Plan is completed before expending money.

6.4 Approve the Services of Fiscal Crisis and Management Team to Conduct Special Education Study #72

Motion: Kracht Second: Hakes Vote: 5-0

7.0 ORGANIZATIONAL BUSINESS

7.1 Proposed List of Agenda Items for Future Board Meetings

In October a joint parents report will be added to the agenda which will include what their generous contributions provide to the sites and an item on the 2013-2014 Financials

7.2 Comments from Board Members

7.3 Upcoming Governing Board Meetings

- ✓ Regular Board Meeting is June 27, 2013, 4:30 PM (Approve the 2013-2014 Budget)
- ✓ Regular Board Meeting is August 22, 2013, 4:30 PM

8.0 CONVENE TO CLOSED SESSION

The meeting was convened to Closed Session at 7:41 PM

9.0 RECONVENE TO OPEN SESSION

9.1 The Meeting reconvened to Open Session at 9:05 PM and the following was reported out:
The Board voted unanimously and approved the Public Employee Discipline/Dismissal/Release

Motion: Kracht Second: Hakes Vote: 5-0

10.0 Adjourned at 9:05 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
June 27, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shauwnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

Vice President Kracht called the meeting to order at 4:35 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Bruce Shepherd, Brenda Kracht, Ledge Hakes and Maria Simon. Member Dawn Ovrom was absent. Also present were Jeffrey Felix, Superintendent, and Keith Butler, Assistant Superintendent. Student Board Representative Keelin Shauwnessy was absent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda #73

Motion: Shepherd Second: Hakes Vote: 4-0.

3.0 COMMENTS FROM THE AUDIENCE

None

4.0 APPROVAL OF CONSENT AGENDA

Motion: Simon Second: Shepherd Vote: 4-0 **#74**

4.1 Authorize Jennifer Moore, Coronado High School Principal, as School League Representative to California Interscholastic Federation, San Diego Section for the 2013-2014 School Year

4.2 Approve the Arts, Media, and Entertainment Industry Sector Contract for 2013-2014 as Authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006

4.3 Approve/Ratify Contract for Services

5.0 ACTION ITEMS

5.1 Approve the 2013-2014 Budget #75

We are projected to end operations for 2012-2013 with a structural deficit of \$2.7 M, absent adjustments, as well as a significant deficit of \$3.6 M projected for 2013-2014 - approximately 12% of our operational spending.

Motion: Hakes Second: Simon Vote: 4-0

6.0 ORGANIZATIONAL BUSINESS

6.1 Proposed List of Agenda Items for Future Board Meetings/Comments from Board Members

6.2 **Please Note:**

The scheduled Regular Meeting of Thursday, August 22, 2013, 4:30 PM, has been adjourned to Wednesday, August 21, 2013, 4:30 PM

7.0 CONVENE TO CLOSED SESSION

The meeting was convened to Closed Session at 4:45 PM

8.0 RECONVENE TO OPEN SESSION

The meeting was reconvened to Open Session at 4:55 PM. No action was taken

9.0 Adjourned at 4:55 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.2 Approve/Ratify Purchase Orders (Action)

Background Information:

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

Report:

Separate cover

Financial Impact:

Purchase Orders	May 1 through May 31, 2013	\$321,144.69
	June 1 through June 30, 2013	\$692,623.79

JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board:

Name	Dates	Amount	Source of Funds
Architects Mosher Drew Facilities Record Drawings	7/21/13	\$7,500	Special Reserve for Capital Outlay
Balboa City Schools Nonpublic Master Contract	7/01/13-6/30/14	Per Fee Schedule	Special Ed
Capital Advisors Group, LLC Legislative Consultancy Advocacy Services	8/01/13-7/30/14	\$24,000	General Fund
Care-A-Van Special Ed Transportation	Exercise Option to Extend 7/01/13-6/30/14	\$205 Per Day Per Round Trip	Special Ed
Davy Architecture Facilities Record Drawings	7/29/13	\$5,000	General Fund
Eric Hall & Associates DSA Close-out Services	Effective 7/15/13	NTE \$20,000	Special Reserve for Capital Outlay
Just Think Literacy TK - Grade 8 Eight Professional Development in Literacy	8/14/13-8/15/13	\$17,000	General Fund
K- Grade 5 Professional Development in Literacy	8/13 to 6/14/13	\$96,000	General Fund
Mission Federal Credit Union Remote Deposit Capture Service	7/01/13-6/30/14	Per Fee Schedule	General Fund
Nyhart Epler Actuarial Evaluation Services	8/21/13-6/30/14	\$5,250	General Fund

Name	Dates	Amount	Source of Funds
Panorama Education Services Agreement Design and Implementation of Survey Program for Students, Families, and Teachers	8/21/13-8/21/14	NTE \$6,000	General Fund
Pivot Learning Partners Professional Development	5/22/13-6/30/13	\$4,800	General Fund
Progress Adviser Service Contract On-line Interface	8/01/13-6/30/16	\$3,310 Annually	General Fund
Prudential Benefits Contract Enhancements	Effective 7/01/13	No Additional Cost	General Fund
San Diego Center for Vision Care Student D Student E	5/11/13-6/30/14 5/11/13-6/30/14	\$1,645 \$1,645	Special Ed
San Diego County Office of Ed Coaching Program	7/01/13-6/30/14 7/01/14-6/30/15	\$3,000 \$3,000	General Fund
Widco Technical Services	Per Invoices 4/01/13-6/30/13	\$25,017.13 Re: PO 1534	General Fund
XSan Professional Services	7/12/13	\$8,050	Special Reserve for Capital Outlay

Financial Impact:

The contracts listed above are included in the 2013-14 budget.

JPF

Superintendent's Recommendation:

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.4 Approve Out-of-State Conference (Action)

Background Information:

Board Policy 3350 requires that out-of-state travel be approved. Board Policy further establishes that the Governing Board shall authorize payment for actual and necessary expenses, incurred by any employee performing authorized services for the District.

In addition, the Governing Board has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

Report:

The following employee is requesting Board approval to attend an out-of-state conference:

Assistant Superintendent Keith Butler will be attending the NAFIS (National Association of Federally Impacted Schools) Conference in Washington D. C. from September 20 to September 25, 2013.

Financial Impact:

The cost of this trip is approximately \$3,300 and is supported through Impact Aid Funding.

Superintendent's Recommendation:



That the Board approve the out-of-state travel for the above employee, and that the Board approve the actual and necessary expenses, including travel that will be incurred.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.5 Authorize Disposal of Surplus Property (Action)

Background Information:

According to Board Policy 3270, the Board must take action to declare materials and equipment obsolete so that the District may dispose of those materials. The District has identified a District vehicle and library books that need to be removed from inventory.

Report:

Library Books: Coronado Middle School has removed from shelves a total of 2,224 books dated from August 23, 2012, to June 7, 2013. These books are out of date and do not match District curriculum standards.

District Truck: 1993 Ford Pick-Up, VIN #1FTEF15Y8PLB17536, License 1091576. The vehicle has reached the end of its useful life.

Financial Impact:

There is no impact to the general fund as a result of this action for the surplus books. An attempt will be made to receive salvage value for the vehicle.

Superintendent's Recommendation:

JPF

That the Board declares the vehicle and books obsolete and that the District be authorized to dispose of them in accordance with District policies and Education Code requirements.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.6 Approve the 2013-14 Application for Funding Consolidated Categorical Aid Programs (CCAP), Spring Release (Action)

Background Information:

Each year the District declares its intent to apply for funding of Consolidated Categorical Aid Programs (CCAP) by submitting an application to the State Department of Education for the Consolidated Application, Spring Release. This is formerly known as the Consolidated Application, Part I. The CCAP Spring Release provides for program planning, implementation, and evaluation, and includes compliance assurances.

Report:

The 2013-14 Application for Funding Consolidated Categorical Aid Programs is submitted for Board approval. The Spring Release was provided to the Governing Board under separate cover and is also available for review in the District Office. The guidance issued by the California Department of Education requires that Local Education Agency (LEA) Boards of Education approve the CCAP by August 31, 2013.

The 2013-14 projected funding for the categorical programs is as follows:

The CCAP application includes:

- Economic Impact Aid (\$69,518)
- Title I, Part A (Basic Grant – \$164,045)
- Title II, Part A (Teacher Quality - \$50,118)
- Title III, Part A (Immigrant Students - \$13,585)
- Title III, Part A (LEP Students - \$4,359; part of the Warner Springs Consortium)

The total anticipated revenue for the above programs for 2013-14 is \$301,625. This figure may change upon final appropriation announcements.

The Winter Release of the CCAP (formerly known as Part II) will be completed and submitted in January 2014. The Winter Release reports the specific allocation of funds from state and federal agencies and how the District intends to distribute funds to schools and programs.

Financial Impact:

Based on projected figures, Coronado Unified School District will receive an estimated \$301,625.



Superintendent's Recommendation:

That the Board approve the 2013-14 Application for Funding Consolidated Categorical Aid Programs, Spring Release.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.7 Approve Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2013-2014 school year for the California State Preschool Program at Silver Strand Elementary School and Authorizing Staff to Sign the Contract (Action)

Background Information:

The California Department of Education offers funds for school districts to establish preschool programs for three and four year old children. Families who wish to enroll their children must meet the criteria for enrollment which is based on family income.

Report:

The District has received a new contract with the California Department of Education which allows the District to provide preschool services for three and four year old children. One class at Silver Strand Elementary School and one class at Village Elementary are listed; however, this is incorrect. Village Elementary School needs to be deleted and the Contract amended. We have been in contact with Sandy Patitucci, Child Development Director, at the CDE. In order to receive an amended Contract, the original Contract must be Board approved and submitted to the CDE.

The following resolution presented for Board approval authorizes the District to enter into an agreement with the California Department of Education and designates specific staff members to sign that agreement for the 2013-2014 school year.

Financial Impact:

The agreement states that the District will be reimbursed at a rate not to exceed \$34.38 per child per each day of attendance, with a Maximum Reimbursable Amount (MRA) of \$106,776.00 for the 2013-2014 school year.

Superintendent’s Recommendation:

JPF

That the Board approve Resolution #13-08-01 accepting the Child Care and Development Funding Terms and Conditions and authorizing staff to sign the contract.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

RESOLUTION #13-08-01

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013-14.

RESOLUTION

BE IT RESOLVED that the Governing Board of Coronado Unified School District

authorizes entering into local agreement number/s CSPP-3424 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Jeffrey P. Felix</u>	<u>Superintendent</u>	
<u>Keith Butler</u>	<u>Asst. Superintendent</u>	
<u>Richard Erhard</u>	<u>Asst. Superintendent</u>	

PASSED AND ADOPTED THIS 21st day of August 2013-14, by the Governing Board of Coronado Unified School District of San Diego County, California.

I, Ledge Hakes, Clerk of the Governing Board of Coronado Unified School District, of San Diego County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.8 Approve Administrative Personnel Register (Action)

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Moore, Jenny	Assistant Principal Coronado High School	Transfer Principal-CHS	8/01/13
Mueller, Karl	Principal Coronado High School	Personal	6/30/13

APPROVE EMPLOYMENT

Name	Position	Reason	Effective Date
Abbott, Stephen	Assistant Principal Coronado High School	Admin. Step 1	7/01/13
Moore, Jenny	Principal Coronado High School	Step 9	7/01/13

Superintendent’s Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Administrative Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.9 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Adams, Christine	Teacher Coronado High School	Range 2 Step 6	8/14/13
Barns, Mark	Health/Science Teacher Coronado Middle School	Range 4 Step 2	8/14/13
Belknap, Brenna	Teacher Crown Preschool	Range Step	8/14/13
Bertelsen, Mia	Transfer from 50% to 51.45% ASE Teacher	Range 6 Step 20	8/14/13
Boeck, Hannah	Speech Pathologist District Student Services	Range 5 Step 1	8/14/13
Chao, Joshua	English Teacher Coronado High School	Range 4 Step 1	8/14/13
Coker, Eveleen	Teacher Village Elementary	Range 6 Step 8	8/14/13
Falconer, Ashley	Special Ed. Teacher Village Elementary School	Range 5 Step 2	8/14/13
Galligan, Patrick	Digital Media Film Teacher Coronado High School	Range 5 Step 7	8/14/13
Gorospe-Tull, Jennifer	School Psychologist Student Services	Range 6 Step 8	8/14/13
Goulet, Lindsay	Teacher (Temp.) Coronado High School	Range 3 Step 1	8/14/13
Hirshberg, Michelle	Sp. Ed. Teacher Coronado Middle School	Range 2 Step 3	8/14/13
Hunsaker, Sarah	Teacher Village Elementary School	Range 4 Step 5	8/14/13
Keehan, Alison	Sp. Ed. Teacher Coronado Middle School	Range 5 Step 8	8/14/13
Keller, Ryan	Sp. Ed. Teacher-Temporary Coronado Middle School	Range Step	8/14/13
Lin, Andrea	Counselor CHS 50%/CMS 50%	Range Step	8/14/13
Paiz-Ramirez, Kevin	Science Teacher (Temp.) Coronado Middle School	Range 3 Step 1	8/14/13

Name	Position	Reason	Effective Date
Richter, Lindsey	51.45% ASE Teacher Village	Range 3 Step 2	8/14/13
South, Joseph	Teacher 60% Coronado High School	Range 4 Step 8	8/14/13
Trinidad, Toni	Transfer from CMS to 51.45% teacher @ Village	Range 4 Step 13	8/14/13
Yakutis, Sarah	Teacher Silver Strand Elementary	Range 3 Step 4	8/14/13
Williams, Allyson	Special Ed. Teacher Silver Strand Elementary	Range 2 Step 1	8/14/13

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Stuckenschneider, Hanni	Psychologist District	Personal	6/06/13
Tieman, Angela	Teacher Coronado High School	Personal	6/06/13
Ward, Tonya	Speech Pathologist Strand Elementary	Personal	6/06/13

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Bucko, David	Physics Teacher Coronado High School	Personal	7/01/13

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.10 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Connors, Megan	Instructional Assistant Childcare -Village	Range 4 Step 3	8/22/13
Guillen, Frankie	Health Technician Silver Strand	Range 8 Step 5	8/22/13
Henrich, Olivia	Childcare Worker Crown Preschool	Range 3 Step 3	8/22/13
Kane, Dana	Transfer from Instructional Assistant-PE to Instructional Health Care Assistant Village	Range 7 Step 3	8/22/13
Maskevich, Pam	Preschool Teacher Assistant Crown Preschool	Range 4 Step 11	8/22/13
Niedzwiecki, Andrea	Preschool Teacher Assistant Crown Preschool	Range 4 Step 5	8/22/13
Sturm, Charlene	Preschool Teacher Assistant Crown Preschool	Range 4 Step 3	8/22/13
Warlich, Tammie	Clerk Typist 1 Silver Strand	Range 9 Step 6	8/01/13

APPROVE RESIGNATIONS

Name	Position	Salary	Effective Date
Corrigan, Tiffany	Instructional Assistant Childcare -Village	Range 4 Step 3	8/22/13
Guillen, Frankie	Health Technician Silver Strand	Range 8 Step 5	8/22/13
Perkins, Cote	Assistant Football Coach Coronado High School	Personal	6/06/13
Warlick, Tamara	Secretary II Coronado Middle School	Personal	6/06/13
West, Dustin	Assistant Football Coach Coronado High School	Personal	6/06/13

Superintendent’s Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

- 4.11 Approve Revised Job Description for Box Office and House Manager and New Job Description for Assistant Athletic Trainer (Action)

Background Information:

Job descriptions for the following two positions have been revised and created: Box Office and House Manager and Assistant Athletic Trainer.

Report:

District staff defined the job tasks and responsibilities for these positions. A search of job descriptions from other districts provided models for writing these job descriptions.

The attached job descriptions are presented for approval.

Financial Impact:

None for approval of job descriptions.

JPF

Superintendent's Recommendation:

That the Board approve the revised job description for Box Office and House Manager and the new job description for Assistant Athletic Trainer

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

Box Office and House Manager

BASIC FUNCTION

The CoSA Foundation Box Office and House Manager supports ticket sales, house management and other production-related duties for all CoSA staged events and performances.

JOB LOCATION

CoSA Office & Theatre (Coronado High School)

ESSENTIAL FUNCTIONS (E)

- Manage online ticket sales system (Ticket Turtle)
- Organize printing and distribution of paper tickets
- Organize physical box office space
- Manage supplies needed for ticket sales and box office distribution
- Manage Stargrams (student recognition signs)
- Secure and train parent volunteers
- Manage cash boxes, including starting-cash acquisition and profit deposits
- Process credit cards
- Post necessary signage
- Manage group seating
- Secure and manage student ushers
- Secure CHS teachers for backstage supervision
- Post cast, crew and faculty headshots
- Deliver printed programs for distribution
- Train and manage student house manager
- Keep record of audience size
- Secure and alarm physical space
- Make and disseminate informational packets for performers' parents
- Collect forms from actors
- Manage show t-shirt orders
- Other duties as assigned by CoSA Foundation or CoSA Director
- Report to CoSA Director and CoSA Foundation Board

SKILLS, KNOWLEDGE AND ABILITIES

SKILLS

- Ability to organize information
- Proactive in establishing efficient ticketing and house management processes
- Ability to seek and schedule people to assist with performance events
- Ability to work with multiple stakeholders of productions
- Flexibility in working with others in a variety of circumstances
- Problem solving to identify and solve issues
- Prioritizing during busy show-opening weeks
- Responsible for sending marketing, communications and public relations information to stakeholders to enhance CoSA's image and position within the marketplace.
- Responsible for reviewing and editing communication materials to assist in the process of communicating in a professional manner.
- Responsible for editorial direction, design, production and distribution of all CoSA publications.

- Coordinate media interest in CoSA and ensure regular contact with target media and appropriate response to media requests.
- Coordinate the appearance of all CoSA print and electronic materials such as letterhead, use of logo, brochures, etc

RESPONSIBILITIES

- Work under limited supervision following standardized practices and/or methods
- Lead, guide, and/or coordinate others
- Utilize resources from other departments to perform the job's functions
- Recognize opportunities for continual impact on the organization's services

EDUCATION AND EXPERIENCE

- Any combination equivalent to graduation from high school
- Previous experience with theatrical and arts performance management

WORKING CONDITIONS

ENVIRONMENT

- Location - Coronado High School - Coronado School of the Arts
- Days and some pre-arranged evenings
- Generally hazard free environment and in a clean atmosphere

WORK SCHEDULE

Part-time: Flexible schedule of up to 30 hours per week Tuesday through Friday.

- During non-production weeks, work days will be Wednesday through Friday
- During production week work days will be flexible. Work hours will be scheduled using the performance days and hours as a guideline.

PHYSICAL DEMANDS

- Occasional lifting, carrying, pushing, and/or pulling
- Frequent stooping, kneeling, crouching, and/or crawling
- Significant fine finger dexterity
- Generally requires 50% sitting, 20% walking, and 30% standing

Required Testing Certificates and Licenses

- None Specified

Continuing Education

- None Specified

Training Clearances

- Pre-Placement Physical Exam
- TB Clearance
- Criminal Justice Fingerprint/Background Clearance

SALARY

Placement on the Classified Salary Schedule, Range 4.

WORK YEAR

- Instructional Year

Assistant Athletic Trainer

Under the direction of the Site Administrator, Athletic Director and Head Certified Athletic Trainer, provide assistance to the Head Certified Athletic Trainer in performing these general duties: support student athletes in the prevention, evaluation, care and rehabilitation of athletic injuries. Upon recognizing, evaluating and monitoring athletic injuries determine what level of care the injured athlete is to receive. Document physician referrals and administer emergency care and first aid when necessary.

STATEMENT OF JOB

The Assistant Athletic Trainer works with the Head Athletic trainer to manage athletic safety and athletic training services for student-athletes at Coronado High School.

JOB DUTIES

- Recognize, evaluate, treat and provide therapy for athletic injuries.
- Provide athletic training service coverage for home athletic contests and practices. (Away events may also be covered at the discretion of the athletic trainer and athletic director).
- Assist with the inventory of athletic training supplies, uniforms and equipment.
- Complete administrative & training room duties; such as injury documentation, reviewing student-athlete pre-participation physicals; cleaning; inventory.
- Assist with athletic healthcare policies and educate coaches, staff and community (i.e. concussion & MRSA education).
- Act as liaison between other healthcare providers, coaches, parents, students, teachers and school administrators.
- Assist with supervision and clinical instruction of athletic training students.
- Must demonstrate effective written and verbal communication to parents, coaches, healthcare providers.
- Must be able to properly document and track athletic injuries.
- Must be able to manage students individually and in large groups.
- Maintains a professional and responsible demeanor at all times.
- Drive or accompany students to and from athletic events using district vehicles or other means of transportation.

ABILITY TO

- Work in a safe manner;
- Perform duties as workload necessitates;
- Maintain a positive and respectful attitude;
- Communicate regularly with supervisor about department issues;
- Demonstrate efficient time management and prioritizes workload;
- Demonstrate regular and consistent attendance and punctuality;
- Meet department productivity standards;
- Participate in Coronado High School events as needed or required; and
- Complete other duties as assigned.

REQUIREMENTS:

EXPERIENCE AND EDUCATION

License and Certificate Requirement

NATABOC Board certified

Undergraduate degree B.S. or B.A.

Current CPR/AED Certification for a healthcare provider

Current California Driver's License

Work Conditions

Must be able to lift, and carry, a minimum of 50 lbs

Work Year

- Part Time; 10 months (Mid-August through Mid-May)
- 10 hours/week

Salary

Range 16 on the Classified Salary Schedule - ROP Budget

AGENDA – August 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR:

BUSINESS & FISCAL MANAGEMENT

4.12 Approve Transfer of General Fund Moneys to Coronado High School [CHS] Associated Student Body [ASB] (Action)

Background Information:

On September 25, 1995, the Office of County Counsel from the County of San Diego issued the following opinion concerning the transfer of school district general funds made to the ASB specifically for purposes of athletic equipment, supplies and uniforms:

“...It would not appear to be inconsistent with or prohibited by the Education Code. It should be noted that any funds transferred by a school district to a student body organization would become funds of the student body organization and could be expended by it for any purpose within its authority, unless the donation of funds contained a restriction on the use of the funds which was accepted by the student body organization upon its acceptance of the donation...”

Report:

The Athletic Director has requested the sum of \$18,215 be transferred to the CHS ASB to pay for sports operating expenses. This is based on the stipulation the ASB provides the District Business Office with an accurate and timely accounting for all revenues and expenditures. The District Business Office has the right to review and make recommendations to the Board on the accounting of the ASB.

Financial Impact:

Transfer of general fund moneys to CHS ASB. Money has been budgeted in this program.

Superintendent’s Recommendation:



That the Board approve a transfer of general fund moneys in the amount of \$18,215 to CHS ASB for sports operating expenses for 2013-14.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CORONADO HIGH SCHOOL ATHLETICS

650 D Avenue Coronado, CA., 92118

INVOICE NUMBER: GENERAL

DATE: July 25, 2013

TO: Coronado Unified School District
201 Sixth Street
Coronado, CA. 92118

FROM: Coronado High School ASB
650 D Ave.
Coronado, CA. 92118

Please expend the funds from the following accounts and in the following amounts to cover operating expenses for the Athletic Department for the 2013-2014 school year:

<u>FUND#</u>	<u>FUND NAME</u>	<u>AMOUNT</u>
200—202	D.F. Athletic Medical	\$ 500.00
200—204	D.F. Baseball	500.00
200—206	D.F. Boys' Basketball	300.00
200—208	D.F. Girls' Basketball	300.00
200-210	D.F. Cross Country	200.00
200-212	D. F. Football	2000.00
200-215	D.F. Golf Boys	500.00
200-216	D.F. Boys' Soccer	250.00
200-218	D.F. Girls' Soccer	250.00
200-220	D.F. Softball	300.00
200-222	D.F. Swimming	350.00
200-224	D.F. Boys' Tennis	300.00
200-226	D.F. Girls' Tennis	300.00
200-228	D.F. Track	400.00
200-230	D.F. Women's Volleyball	250.00
200-232	D.F. Boys' Waterpolo	250.00
200-234	D.F. Sports' Fees	1500.00
200-236	DF Facilities-Repair	5000.00
200-241	D.F. Girls' Waterpolo	250.00
200-242	AD Account	3215.00
200-248	D.F. Girls' Golf	500.00
200-249	D.F. Men's Lacrosse	300.00
200-251	D.F. Girls' Lacrosse	300.00
200-253	D.F. Men's Volleyball	200.00
	TOTAL PAYMENT	\$18215.00

AGENDA – August 21, 2013

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.1 Coronado Pathways Charter School Update

CUSD requested updates on cash flow (receipts/expenses) as it impacts the \$65,000 line of credit they authorized. The total as of June 30, 2013 was (\$32,578).

According to Ed Code, any changes based on the State's 2013-14 adopted budget, must be available publicly.

The attached cash flow spreadsheets accomplish both purposes.

Relevant facts are:

- 1) The first tab is with 50 ADA and no PCSPG. The maximum cash low point is projected to be (\$103,458) as of Aug. 31, 2013 due to funds not arriving from PENSEC application until September.
- 2) Due to LCFF, we should receive about \$22,000 more in revenue, and an additional \$10,000 for Common Core implementation.
- 3) Given \$32,000 more in income, the projection indicates a \$1,973 operating loss with 50 ADA. (Please remember \$77,381 of expenses, representing ½ administrator total salary and benefits, is not being paid by CUSD as it was in 2012-13.)
- 4) The second tab is with 30 ADA. Expenses might drop slightly, but more importantly, if we get the \$250,000 PCSPG, even with 30 ADA, we'll have the breathing space to get 50 and more in 2014-15 without going under. Our net ending position June 30, 2014 with 30 ADA would be (\$175,108)

On another, very positive note:

Pathways does qualify for CIF multi-school status. We will submit an application in the spring cycle, allowing Pathways students *who are Coronado residents* to play on CHS teams next year.

Financial Impact:

None for this report.

This report is provided to the Board for information.



AGENDA – August 21, 2013

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

5.2 Learning and Instructional Report: Professional Development

Attached is the schedule on the Professional Days from the Learning and Instructional Department.

This report is provided to the Board for information.

JPF

Coronado Unified School District PROFESSIONAL DEVELOPMENT 2013 – 2014

BASIC SCHEDULE FOR AUGUST 14-19, 2013

Certificated Personnel

<p>Basic Schedule for WEDNESDAY August 14, 2013 Various locations TBD</p> <p>Focus: Transition to the Common Core State Standards Teachers will work in groups by grade level ranges (elementary), departments, or groups of departments (secondary). All work groups will be led by a facilitator. See below for how to learn your specific group, schedule, and location (TBD).</p> <p>8:00-9:45 Session 1 9:45-10:00 Break 10:00-11:45 Session 2 11:45-12:30 Lunch on own 12:30-1:30 Presentation: <i>CCSS Transition</i> – CHS Theater 1:30-3:35 Session 3 will include group planning/work time discuss next steps/implication for instruction for 13-14</p>	<p>Basic Schedule for THURSDAY August 15, 2013 Various locations TBD</p> <p>Focus: Transition to the Common Core State Standards Teachers will continue the work from yesterday, though grouped by specific grade level, department, or course. All sessions will include group planning/work time, review CAD work as applicable, and discussion of next steps/implication for instruction for 13-14.</p> <p>8:00-9:45 Session 1 9:45-10:00 Break 10:00-11:45 Session 2 11:45-12:30 Lunch on own 12:30-3:35 Session 3</p>
<p>Basic Schedule for FRIDAY August 16, 2014 Location: CMS until 12:10</p> <p>Focus: 21st Century Teaching and Learning with a heavy emphasis on Haiku Teachers will choose from 10 different opportunities for each of three sessions. Bring your own device is encouraged. <i>NOTE: All special education teachers will report to the South County Regional Education Center (SCREC) for SEIS training. Detailed information to follow from Student Services Department.</i></p> <p>8:00-8:30 Presentation: <i>CUSD Technology Overview</i> - Granzer Hall 8:30-9:20 Session 1 9:20-9:30 Break 9:30-10:20 Session 2 10:20-10:30 Break 10:30-11:20 Session 3 11:30-12:10 Presentation: <i>21st Century Learning vs. Digitizing</i> – Granzer Hall 12:15-1:00 Lunch on own 1:00-3:35 Try and Apply Time: hosted at various school sites</p>	<p>Basic Schedule for MONDAY August 19, 2013 Location: CHS</p> <p>Focus: Teacher Reflection, Goal Setting, and CUSD Evaluation Process Today will focus on reflection, and our CUSD evaluation process. Following District celebrations, site administrators will work with staffs to review teacher evaluation process.</p> <p>7:30-8:00 Breakfast provided by CUSD – CHS Theater Foyer 8:00-10:00 <i>Welcome to 2013-14!</i> - CHS Theater 10:00-10:15 Break 10:15-11:30 School site break out session 11:30-12:15 Lunch provided by CUSD – CHS Multi-purpose Room and Quad 12:15-1:30 School site break out session 1:30-1:40 Break 1:40-3:00 School site break out session 3:00-3:35 ACT meeting – CHS Theater</p>

7/30/13CG



Detailed information on all of the above will be sent to you via District email and posted on <http://coronadousd.net/departments/learning-instruction> starting Friday, August 9, 2013. Please continue to check for updates through Tuesday, August 13.



CERTIFICATED Professional Development Sessions
Coronado Middle School on Friday, August 16th at 8:00 AM
21ST CENTURY TEACHING AND LEARNING
****SPED STAFF, SEE BELOW**

Time Location	GoMac Lab Macs	CMS Lab 222 Desktops	CMS Lab 223 Desktops	CMS 211 Netbooks	CMS 206/207 Netbooks	CMS Library Laptops (power strips)	CMS 201 Netbooks	CMS 203 Netbooks	CMS 204 Netbooks 11"	CMS 208 Netbooks
8:30 – 9:20	Haiku Basics <i>Mary Kraus, SDCOE</i>	Haiku: Connect <i>Kristen Wingerter</i>	Haiku: Connect <i>Traci Orth</i>	Haiku: Templates, Pages, Video <i>Jon Zimmer</i>	Haiku: Assignments and Wikis <i>Kelly Sailers</i>	Haiku: Gradebook <i>Allen Angell Melody Jensen Lisa Ryan</i>	Google: Session 1: Game of Forms <i>Jeff Heil, SDCOE</i>	SchoolConnects <i>Synrevoice</i>	Smarter Balanced: <i>Claudia Gallant Bill Cass,</i>	Digital Content Portal <i>Leslie Hays Cindy Dunlevy, SDCOE</i>
BREAK										
9:30-10:20	Haiku Basics <i>Mary Kraus, SDCOE</i>	Haiku: Connect <i>Kristen Wingerter</i>	Haiku: Connect <i>Traci Orth</i>	Haiku: Templates, Pages, Video <i>Jon Zimmer Amanda V.</i>	Haiku and Google: <i>Ali Black Jeff Heil and Joe Hartman, SDCOE</i>	Haiku: Gradebook <i>Allen Angell Melody Jensen Karoly Tippets</i>	Google: Session 2: Beginner Google Sites <i>Alicia Butters, SDCOE</i>	SchoolConnects <i>Synrevoice</i>	Smarter Balanced: <i>Claudia Gallant Bill Cass,</i>	Digital Content Portal <i>Leslie Hays Cindy Dunlevy, SDCOE</i>
BREAK										
10:30-11:20	Haiku Basics <i>Mary Kraus, SDCOE</i>	Haiku: Connect <i>Melody Jensen</i>	Haiku: Connect <i>Traci Orth</i>	Haiku: Templates, Pages, Video <i>Amanda V.</i>	Haiku and Google: <i>Ali Black Jeff Heil and Alicia Butters, SDCOE</i>	Haiku: Gradebook <i>Allen Angell Karoly Tippets</i>	Google: Session 3: Google Draw with Mind Maps and Diagrams <i>Joe Hartman, SDCOE</i>	SchoolConnects <i>Synrevoice</i>	Flipping Classrooms: <i>Kathy Shady Jim Farrar</i>	Digital Content Portal <i>Leslie Hays Cindy Dunlevy, SDCOE</i>
BREAK										
11:30-12:10	District Common Core 21 st Learning vs. Digitizing <i>Claudia Gallant Granzer Hall</i>									
12:15-1:00	Lunch									
1:00-3:35	Try and Apply: Hosted at school sites. TRTs to support.									
8:00-3:35	* NOTE: SEIS TRAINING FOR ALL SPECIAL EDUCATION STAFF AT SOUTH COUNTY REGIONAL EDUCATION CENTER: 800 National City Blvd., National City, CA 91950 619-470-5200 Map/Directions									

Sessions	Instructors	Session Overviews
Haiku: The Basics	Mary Kraus, SDCOE	For Haiku beginners: adding content, making pages public or private, sharing pages with students, and creating pages. It will also cover moving content from one Haiku page to another and viewing all classes.
Haiku: Connect*	Kristen Wingerter, CMS Science Melody Jensen, CMS TRT and Science Traci Orth, Silver Strand TRT	Required for all teaching staff. In an email-like system, Connect is a communication tool that automatically attaches parent email accounts to your Haiku class pages. Student communication is automatically created within Haiku, providing a safe communication environment that does not require the use of external email accounts.
Haiku: Templates, Pages, Video	Jon Zimmer, CHS TRT and Language Amanda Vanasse, CHS TRT, Science	For intermediate to advanced Haiku users, learn to apply template themes and embed content such as video and images.
Haiku: Assignments and Wikis	Kelly Sailors, CMS History, English, Humanities	Learn how to create assignments and wikis in Haiku!
Haiku: Haiku and Google	Alison Black, CMS English Jeff Heil, SDCOE Joseph Hartman, SDCOE Alicia Butters, SDCOE	Use Haiku and Google together to provide documents to students, create assignments, use Forms and Surveys, and more. Learn about Google document visibility settings to ensure that users can see your documents posted on Haiku.
Haiku: Gradebook	Allen Angell, President Haiku Melody Jensen, CMS TRT and Science Lisa Ryan, CMS Spanish Karoly Tippetts, CMS Science	All secondary teachers are encouraged to attend this session. Learn to use the new Haiku gradebook!
SchoolConnects	SchoolConnects Trainer	Use SchoolConnects to email, text, and call parents and staff.
Smarter Balanced Assessment	Claudia Gallant, Director Curriculum & Learning Bill Cass, Principal Silver Strand Tom Bevilacqua, AP Silver Strand	The Smarter Balanced Assessment is on the horizon! Hear from the Senior Director of Learning and Instruction, Silver Strand administrators who participated in the spring 2013 pilot test of this new annual, online student assessment. SBAC will be officially implemented to measure CCSS in the spring of 2015; CUSD may be able to field test SBAC in the spring of 2014.
Digital Content Portal	Leslie Hays, SDCOE Cindy Dunlevy, SDCOE	Using DCP in your classrooms and with Haiku. This is our best 21 st century resource for digital content for all grades.
Google Session 1: Game of Forms	Jeff Heil, SDCOE	Use Google forms to enhance classroom learning!
Google Session 2: Beginner Google Sites	Alicia Butters, SDCOE	Google sites can make simple websites for students or teachers.
Google Session 3: Google Draw with Mind Maps and Diagrams	Joseph Hartman, SDCOE	Use Google Draw to create mind maps and diagrams.

Username: presenter

Password: prof2013





Professional Development Day

Monday, August 19, 2013

Coronado High School from 8:00 AM to 3:35 PM

Focus: Welcome to 2013-14! and Teacher Reflection, Goal Setting, and Teacher Evaluation Process

7:30-8:00

All CUSD Staff breakfast provided by CUSD

CHS Theater Foyer

8:00-10:00

All CUSD Staff

CHS Theatre

Go FOR it!

GOals, Feedback (Progress Adviser information/presentation), **OB**servations, **RE**flection, **TR**ansition

Welcome to the 2013-14 school year: Introduction of new staff, longevity pins, tenure; presentation by Dr. Felix

10-10:15

BREAK

Classified Staff released to work

10:15-11:30

Certificated Breakouts by site: Each site's certificated staff meets as an entire group with site administrators; specific agendas created by site administrators; **focus is teacher evaluation process and its changes (review of forms, timelines, etc.)**

Locations:

CHS Staff

CHS Theatre

CMS

CHS Library (400 Building)

Silver Strand and Village

MPR

11:30-12:15

LUNCH

All staff; provided by CUSD, CHS Multipurpose Room/Quad

12:15-1:30

Certificated Breakouts by site: Each site's certificated staff meets as an with site administrators; specific agendas created by site administrators; **focus is 13-14 use of Progress Adviser**

Locations:

CHS Staff

CHS Theatre

CMS

CHS Library (400 Building)

Silver Strand and Village

MPR

1:30-1:40

BREAK

1:40-3:00

Certificated Breakouts by site: Each site's certificated staff meets as an with site administrators; specific agendas created by site administrators; **focus is 13-14 teacher reflection/goal setting**

Locations:

CHS Staff

CHS Theatre

CMS

CHS Library (400 Building)

Silver Strand and Village

MPR

3:00-3:35

ACT Meeting CHS Theatre

CG8/9/13



Rebekah Barakos-Cartwright, Ed.D.
Senior Director of Human Resources
 201 Sixth Street, Coronado, CA 92118
 619.522.8900 X1013 www.coronadousd.net
rcartwright@coronadousd.net

August 1, 2013

Dear Classified Employees,

Welcome to the 2013-2014 school year. This year there are changes to the work year for all employees. Due to sacrifices by CUSD employees through the implementation of furlough days since 2010, we were able to negotiate a return to a regular work year. The CUSD 2013-2014 student school year is 175 days, starting August 22.

All instructional year employees (Instructional Assistants (IA), Instructional Health Care Assistants (IHCA), Food Service Workers (FSW) and some office staff) will have a 180 day work year which includes five (5) additional Professional Development (PD) Days added to the student school year.

The required PD Days for 10 month employees for the 2013-2014 school year are August 20, 21, October 14, 15 and December 20. There are a number of presentations and pertinent trainings planned on August 20 and 21 which will be beneficial to your professional expertise as you work to meet the needs of CUSD students.

Please review the schedule below to determine which trainings or meetings you will attend. You may have already been contacted by your supervisor. **All IA/IHCA** employees must attend the August 21 Blood Borne Pathogen, Seizure and EPI Pen Trainings. **Office staff** must attend the Blood Borne Pathogen Training. Office staff, work schedule permitting, may attend additional health trainings August 20 and 21.

CLASSIFIED BEGINNING OF SCHOOL PD SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
	August 13 12:30PM Crown Preschool Staff Meeting @ ECDC	August 14 8-3:30PM IA – Physical Education Training @ CHS	August 15 8-12:30PM CPI Refresher course SCREC (select staff)	August 16 1-2PM State Preschool Staff meeting @ ECDC
August 19 7:30-10 Welcome Back Breakfast @ CHS Theatre Child Care Staff Meeting @ ECDC (after Welcome Back Breakfast)	August 20 8-3:30 – CPR-AED/First Aid Training @ District Office select staff RSVP (space limited) 7-10AM Child Nutrition Services Meeting - CHS 9-9:30AM IA/IHCA Training – CMS Conference Room (employees not completing CPR Training) 9:30-end of work day Preparing for first day of school with teacher in classrooms	August 21 7:45-8:45 Blood Borne Pathogen Training @ Village Hall 9-10 Village Classified Meeting @ Village Hall 10AM IA – PE Meeting 10-11 Seizure Training @ Village Hall 11-11:30 – EPI Pen Training @ Village Hall 11:30-12 IA/IHCA Training (employees who did not attend August 20) 2-2:30 CMS IA/IHCA Meeting @ CMS Preparing for first day of school with teacher in classrooms	August 22 First Day of School	Acronyms IA =Instructional Assistant IHCA =Instructional Health Care Assistant PD =Professional Development CPR =Cardiopulmonary Resuscitation AED = Automated External Defibrillator Each professional development day is equal to the work day of the employee.

Our goal is to provide significant professional development for all classified employees to positively impact interactions with students, academic achievement and to develop a thoughtful learning work environment for all members of our district.

If you have questions please contact Rebekah Barakos-Cartwright @ 619 522-8900 x1013 or by e-mail rcartwright@coronadousd.net.

Sincerely,
 Rebekah

AGENDA – August 21, 2013

5.0 PERSONNEL

5.3 Human Resources Report: Personnel Changes

Background Information:

Coronado Unified School District prides itself on a collaborative and extensive hiring process which supports the recruiting of quality educators from around the nation. This is evident through the brief biographies that are attached. These biographies represent Coronado Unified School District's newly employed certificated and classified employees for the 2013-2014 school year.

This report is provided to the Board for information.

JPF

Coronado Unified School District's 2013-2014 New Employees

Steve Abbott (Assistant Principal – CHS) comes to us from Mt. Shasta High School at the other end of the state. Steve has filled many leadership roles at the high school level, including coaching, serving as the administrative designee, leading accreditation reviews and designing school wide curriculum. He has taught Spanish, Psychology and Mathematics and recently completed an MA in School Leadership from CSU Chico. Steve is passionate about reducing initiatives and policy to that which affects daily, classroom instruction and is anxious to support the Islander teaching staff. Steve's parents live in Coronado and he has long ties to the San Diego area, including attending UCSD and working for over ten years at Scripps Institution of Oceanography.

Christine Adams (English – CHS) is an English teacher who has recently relocated from Chicago, Illinois, where she taught for the last 5 years. She holds a bachelor's degree in education from Miami University (Ohio) and a master's degree in literature from Northwestern University. In her spare time, she enjoys both fiction and non-fiction writing, and has an online column with Chicagonow.com. She enjoys yoga and hiking with her husband, Frank. Mostly, Christine is looking forward to helping a new crop of students find connections to great literature and grow confident in their writing.

Mark Barns (Math and Health Science – CMS) has been in education since '98. Mark taught at both the high school and middle school level; teaching primarily mathematics and health science. Mark is married (21 yrs.) with two daughters: Briana (CHS) HOSA member, Academic league team member, Varsity team swimmer, 4.0 GPA and Sarah (CMS) Girl Scouts, Softball, Basketball, 4.0 GPA. Mark greatly enjoys following the sports, theatre and other Islander activities with his wife and daughters.

Brenna Belknap (Crown Preschool Teacher) graduated from Northwest Missouri State University in 2008 with my degree in Elementary and Early Childhood Education. She taught preschool for 1 year before getting married and moving to San Diego. Brenna then taught preschool for a year at the Navy CDC in Liberty Station. Her husband Chris is in the Navy and they have a dog, Doug. She enjoys reading, baking, sewing and going to the beach with her family.

Hannah Boeck (Speech Language Pathologist) has recently relocated to San Diego after earning a Master's degree in Speech-Language Pathology from Rush University in Chicago, IL. Hannah earned a B.A. in Politics from New York University where she studied and worked in the political field. After college she accepted a position at an international management company headquartered in Seattle, WA. Hannah often volunteered for various youth organizations, which prompted her decision to pursue a career in Speech-Language Pathology where she is able to integrate her professional experiences and her desire to affect change in the lives of others.

Kelly Casassa (Arts with STEAM – Village) graduated from the University of San Diego with a Bachelor of Arts in Art History. She then attended the University of California at Irvine, where she earned her K-12 Teaching Credential in Art and a Masters of Arts in Teaching. In her spare time, she enjoys volunteering for Pageant of the Masters, visiting museums, painting, and water skiing. Kelly is looking forward to becoming a part of the Coronado community.

Joshua Chao (English – CHS) is a "new" teacher at Coronado having spent the last year at CHS teaching English both as a fill-in substitute and a temporary contract teacher. He graduated Northwestern University with a major in English Literature and Fiction in 2010 and moved back to California where he received his Teaching Credential from the University of California, Irvine. Joshua is a sports enthusiast who enjoys watching and playing basketball, football, and tennis. As an aspiring fiction writer he has a passion for literature, especially works from the Renaissance and Victorian period. He enjoys the Medieval and Gothic works and can't get enough of fantasy novels. Currently his favorite books are the *Lord of the Rings* and *The Song of Ice and Fire* series. Other important details include having the same exact birthday as Mr. Hoang (his celebrity doppelganger) and having an (apparently) random obsession with cats.

Eveleen Coker (Multiple Subject - Village) is excited to return to a full time teaching position at Village Elementary School. While she has enjoyed her time as an Academic Support and Enrichment teacher at Silver Strand Elementary for the past year and a half, it will be a “coming home” of sorts for her, returning to the school where her career began. Teaching fifth grade will be an exciting change as she previously taught both third and fourth grade. She is looking forward to being a part of a strong team of instructors looking for creative and engaging ways to integrate the common core with 21st century learning best practices. She appreciates the opportunity to work for a district that supports professional development, specifically the ability to participate in such programs as the One to One Institute. It will be her pleasure to continue to serve the community she grew up in and she eagerly anticipates the start of a new school year!

Kelley Englehart (Secretary – CMS) is returning to CMS after a brief stay in Columbus, OH. She was an employee in the Coronado Unified School District from 2000-2011. Kelley started her career at CUSD at Silver Strand as a PE Aide. She then moved to CHS as a clerk/typist for the ROP department. In 2007 she went to CMS as the Secretary/Administrative Assistant. Kelley has relocated back to the San Diego area and is excited to get back in the swing of things at the Coronado Middle School.

Ashley Falconer (Special Education – Village) she earned her bachelor’s degree in Foods and Nutrition as well as her teaching credential at San Diego State University. While attending SDSU, she student taught in a 2nd-5th grade resource room at Rowan Elementary School. After graduating, she taught at Banyan Tree Learning Center where she had the opportunity to teach and learn from a diverse group of students. Outside of teaching, Ashley enjoys running, hiking, and spending time with her husband Mike and their two miniature dachshunds, McMurphy and Dudley.

Patrick Galligan (Digital Media and Filmmaking – CHS) is coming to Coronado High School from the Chicago area, where he has lived almost his entire life. Before teaching, he worked at some of Chicago's biggest radio stations and worked in TV during this time as well. He began his career in education as an English teacher in Kenosha, Wisconsin and from there he ran high school television & film programs in the Chicago suburbs for three years. Some of his students have produced award-winning work and have moved on to acting in commercials, producing professional documentaries, and working professionally in media industries. Patrick spent the past two and a half years working as a corporate video producer, and has won some awards himself. In addition to his work in media and education, fitness is a huge part of his life. After losing 60 lbs. in a period of 8 months a few years ago, he decided to get certified as a personal trainer and he hopes the California climate and atmosphere proves conducive to getting him back in shape.

Justin-Matthew Gines (Campus Assistant - Village) is a recent graduate from the University of Phoenix receiving his M.A. in Elementary Education. He completed his student-teaching in the Chula Vista Elementary School District and taught Environmental Science to primary students all across San Diego County through the San Diego Office of Education. Prior to that, he received his B.A. from the University of California - San Diego in International Studies with an emphasis in Sociology. Justin's ultimate goal is to inspire his future students to value their education and to use it to make a positive difference in this world.

Jennifer Gorospe-Tull (School Psychologist) is a Nationally Certified School Psychologist (NCSP). She received her Bachelor’s degree from California State University, Northridge. She earned her Master’s Degree in Education and her Ed.S Degree in School Psychology at San Diego State University. She began her career at San Marcos Unified School District in 2007 working with students at the preschool and elementary level. In 2012, she relocated to Los Angeles where she served as the district Special Education Program Specialist in Temple City Unified School District. Soon after, she worked at the District of Columbia Public Schools in Washington, DC as a school psychologist at the secondary level. Jennifer is glad to be a part of the Coronado Unified team. During her spare time, she enjoys spending time with her husband and their son. She is also an enthusiastic Chargers and Lakers fan!

Lindsay Goulet (Physics – CHS) is a native San Diegan raised in the community of National City. She attended San Diego State University (SDSU) to earn her degree in social science with the intention of earning her teaching credential in the same field. However, after working under her high school physics teacher and tutoring students from her alma mater, Lindsay was convinced physics was the subject she wished to teach. She recently completed SDSU's teacher credential program for physics and will teach physics at Coronado High School this year.

Shelley Hirshberg (Special Education – CMS) has taught for ten years. Shelley moved back to San Diego with her family in July from Chicago, Illinois. She has two boys who are 5 and 2. Shelley has taught in RSP, SDC, and medically fragile elementary classrooms as well as with students who have a variety of special and unique needs. She is eager to begin a new chapter as a middle school teacher. Shelley is very much looking forward to the new and exciting opportunities that the 2013-2014 school year offers.

Sarah Hunsaker (Multiple Subject – Village) is excited to be returning to Village as a third grade teacher this year. Sarah graduated from the University of San Diego with a Bachelor's degree in English Literature and later returned to school earning her teaching credential and Master's in Cross Cultural Education. This is her sixth year with the Coronado Unified School District and she has experience teaching across the grade levels and school sites. Sarah is an avid reader, hiker and traveler who appreciates other cultures. She grew up with a family of educators who have a passion for learning and was lucky to have several teachers who felt the same. This passion was instilled in her and is one of the reasons she chose to go into the field of education. Sarah is dedicated to ensuring successful educational experiences for all students and being a productive member of the Village Elementary team.

Leanne Johnson (Elementary Counselor) is a Certified School Counselor and Highly Qualified Elementary School Teacher in the state of California. She has a B.A. in Communications and Marketing from De Paul University in Chicago, IL, a Master's Degree in Elementary Education from the University of Phoenix in Las Vegas, NV and a Clear Pupil Services Credential in School Counseling from National University in San Diego, CA. She is able to combine her knowledge of education and counseling to help students' problem-solve, overcome personal issues, and work toward positive home and school experiences. Her goal in school counseling is to collaborate with teachers, administration, staff, families, and stakeholders to ensure that they are creating a positive, safe, and effective learning community for all students.

Alison Keehan (Special Education – CMS) Alison attended the University of Delaware where she graduated with a Bachelor of Science in Education and Special Education while playing soccer. She has an Education Specialist Instruction Credential that she earned from Cal State University, Dominguez Hills, and she has a Masters in Administration from National University. She spent 8 years teaching in the Los Angeles Unified School District. During that time she taught primarily 7th and 8th grade math and science in a Special Day Class setting. Last year she was a 7th and 8th grade Resource teacher in the Vista Unified School District.

Ryan Keller (Special Education – CMS) spent his first 18 years in Ventura County, California, before attending the University of Southern California to study journalism and political science. After graduating from USC, Ryan developed an interest in education, and went on to teach in a variety of settings in Ventura County, where he was certified as a Behavior Intervention Case Manager and helped train other teachers and staff working with students with emotional and behavioral challenges. While teaching, Ryan earned a master's degree in special education from California Lutheran University, where his research focused on curriculum collaboration between general and special education teachers. Outside of the classroom, Ryan lives with good friends in San Diego. He's actively involved with the Restored Church community in Normal Heights, and spends much of his free time trying not to fall off of paddle boards, kayaks, and bicycles.

Andrea Lin (Counselor – CHS/CMS) will be a school counselor at Coronado Middle School and Coronado High School. She has a Master of Science degree in Counseling from San Diego State University and a Pupil Personnel Services Credential. Andrea received her Bachelor's degree in Psychology at UCSD. She counseled K-12 students in San Marcos Unified, Oceanside Unified, and San Diego Unified School Districts.

Lauren Peterson (Physical Education – Silver Strand) was born and raised in Arizona. Using her bachelors in dance, masters in physical education, and yoga certification from Byron yoga centre, Australia she created an on land and water based stand up paddle yoga curriculum for grades k-12, and university level courses. Lauren has presented her curriculum at the Arizona and Hawaii Aherpd conferences. In 2012, her middle school girls PE and dance classes were the first in the nation to incorporate land based stand up paddle yoga into their PE and dance curriculum. Lauren is an ambassador and sponsored by sweet Waterwear, Indoboard, manduka, and boga yoga boards. Lauren recently moved to California in July of 2013. She is excited to use her experience and education in dance/ physical education to create a safe and fun curriculum for Silver Strand Elementary School.

Joe South (History – CHS) is a teaching veteran of 7 years who originally hails from the San Francisco Bay Area. He has lived in the Southern California area for 12 years. He spent 5 of those years teaching in scenic Lancaster, CA. While there he taught 10th grade world history and AP European history. He also coached JV and Varsity baseball. 3 years ago he and his wife decided it was time to leave the earthly paradise of the Mojave Desert behind and move closer to family in San Diego. Since returning, Joe has taught social studies in Encinitas and in Temecula before coming to Coronado. Joe likes to stay busy in his free time. He spends a lot of time with his wife Melissa and two daughters, Mia and Mylee, in the abundant leisure activities that San Diego has to offer. His hobbies include, but are not limited to; surfing, playing guitar, playing ice hockey, reading, listening to music, mountain biking, camping and studying history. Joe is very excited for the 2013-14 school year, his first as a Coronado Islander.

Charlene Sturm (Preschool Teacher Assistant – Crown Preschool) is a graduate of Coronado High School's class of '74 and San Jose State University's class of '86 where she earned her Bachelors of Art in Advertising and Art. After a full career in Advertising she returned to school 2 years ago to follow her deepest passion, working with children and art. Maintaining a 4.0 GPA through all her classes she intends to stand solid and graduate with honor in 2014 from San Diego City College with an Associated of Science degree in Child Development specifically focused on Early Childhood Education, Special Needs Inclusion, Site Supervision and Creative Arts for children. A returning resident to Coronado after 30 years in Northern California she is happy to be back in her Islander roots and looks forward to supporting and inspiring the educational journeys of many preschoolers in the years to come. Charlene also loves sailing and riding her red beach cruiser bought from Holland Bicycles 20 years ago. This lady knows good people, ideas and craftsmanship last the test of time!

Noraima Torres Santos (Instructional Assistant – PE – Village) born San Juan, Puerto Rico Noraima is the youngest of three sisters. She attended the University of Puerto Rico where she graduated with a BA in Business Administration. She moved to Jacksonville FL in 2000, where she met her husband. Currently, she is a proud Navy wife and the mother of two daughters, Paola 6 and Isabella 4. Both Paola and Isabella currently attend Silver Strand Elementary. Noraima and her family just moved from a three year tour in Japan where they experienced the devastation of the March 2011 earthquake/tsunami. While Noraima resided in Japan, she had the opportunity to work as a Pre-School Assistant Teacher in LCA International School, one of the most recognized schools in the Kanagawa prefecture.

Allyson J. William (Special Education – Silver Strand) is originally from Troy, Michigan. She graduated from Michigan State University in 2011 with a Bachelor of Arts in Special Education – Learning Disabilities. While at Michigan State, she was a member of the MSU Club Crew Team and the Council for Exceptional Children. In Michigan, she is certified to teach special education K-12, general education K-5 and social studies K-8. She completed her student teaching internship at North Hill Elementary in Rochester, Michigan, spending time in both a fifth grade general education classroom and a K-5 resource room. Upon completion of her internship, she served as a push-in support special education teacher in Arlington, Virginia. Last January, she relocated to California. Allyson currently holds a California mild to moderate special education credential and a multiple subject teaching credential. Most recently, she served as a substitute teacher in the Escondido Union School District. She is excited to begin the new school year at Silver Strand Elementary as the resource specialist teacher.

Sarah Yakutis (Multiple Subject – Silver Strand) has been an educator since 1990. She is a graduate of Cal State Long Beach. She received her teaching credential at the University of California, Riverside and has done additional post graduate work at the University of Redlands. She began her teaching career in 1990 in Rialto, California. She has taught in the general education classroom at a variety of grade levels from kindergarten to sixth grade. In 1998, she and husband Alex relocated to Coronado with their new baby Grace. Their second daughter, Emma, came along in 2001. In 2003 Sarah joined the Village team as the visual arts teacher. In 2008 she moved to Silver Strand to start the Academic Support and Enrichment (ASE) program. Most recently she has added coordinating the before and after school ASE program to her duties at Silver Strand. During her 10 years with the district she has been a member of the Village school site council, Village and Silver Strand strategic planning, and participated in the professional development the district has offered. Her specialty, among other things, has been the integration of new technology and web based programs such as Skills Tutor, Destination Learning, and Compass Learning with current curriculum. Sarah looks forward to bringing this knowledge into the general education classroom.

AGENDA – August 21, 2013

5.0 BUSINESS AND FISCAL MANAGEMENT

5.4 Business Services Report: Budget and Facilities Update

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

Report:

A. 2013-14 Budget

- 1) A spreadsheet detailing revisions to the CUSD budget due to the passage of the State 2013-14 budget is attached. Revenues have increased due to:
 - a. A net increase of \$690,614 from increased Local Control Funding Formula funding and decreased Mandate Block Grant funding.
 - b. An increase of \$634,000 for Common Core implementation.
- 2) The net effect of these changes is to increase Unassigned Reserves by \$1,324,614 to \$3,117,748, 10.7% of total general fund expenditures.
- 3) The next financial report will be the 2012-13 Unaudited Actuals, presented at the September Board meeting.

B. Facilities Update

- a. The landscape project at ECDC has progressed well. There was a \$2,000 cost overrun due to sprinkler repairs running over budget, and a \$19,000 cost overrun due to inappropriate installation of water, gas and electrical piping when ECDC was originally built.
- b. The three major summer projects are in various states of completion:
 - i. Concrete work at BBMAC—the damage is more extensive than originally estimated, but our architecture consultant is of the opinion we should not have to pay for the damage.
 - ii. The artificial turf in the CHS Quad is in the process of bid preparation.
 - iii. The CMS gate remodeling is in the process of architectural review.
- c. The Facilities Master Plan process is fully underway, with a draft version of the report scheduled to be delivered December 2013.
- d. We are also proposing to engage Eric Hall & Associates to assist with DSA closeout on all previous projects. They have successfully performed this service for other districts, including the Encinitas Union School District.

Financial Impact:

The general fund projected ending balance for 2013-14 will increase by \$1.3 million as detailed in this report.

This report is provided to the Board for information.



Coronado Unified School District
2013/2014 required 45 day Budget Revision

Budget Revisions due to passage of 2013-14 California State Budget			8/12/2013	
Description	2013/14 Budget	2013/14 Revisions	2013/14 Revised Budget	Notes
Revenue Limit Sources / New LCFF	\$16,114,496	\$2,914,652	\$19,029,148	LCFF funding formula
Federal Revenue	\$2,950,193	\$0	\$2,950,193	
Other State Revenue	\$3,042,510	\$ (2,224,038)	\$818,472	Decrease--state categoricals moved to LCFF, remove mandated block grant funding
		\$634,000	\$634,000	Common Core funding @ \$200 per student
Other Local Revenue	\$3,654,870	\$0	\$3,654,870	
Total Revenues	\$25,762,069	\$1,324,614	\$27,086,683	
Certificated Salaries	\$13,944,663	\$0	\$13,944,863	
Classified Salaries	\$4,474,330	\$0	\$4,474,330	
Employee Benefits	\$5,777,738	\$0	\$5,777,738	
Books and Supplies	\$1,326,823	\$0	\$1,326,823	
Services and Operating Expenditures	\$3,637,276	\$0	\$3,637,276	
Capital Outlay	\$38,250	\$0	\$38,250	
Other Outgo-excluding Indirect	\$0	\$0	\$0	
Other Outgo - Transfers of Indirect	\$ (34,058)	\$0	\$ (34,058)	
Total Expenditures	\$29,165,022	\$0	\$29,165,022	
Excess (Defic.) of Revenues/Expend.	-\$3,402,953	\$1,324,614	\$ (2,078,339)	
Other Financing Sources				
Interfund Transfers In	\$1,319,289	\$0	\$1,319,289	
Transfers out	\$123,368	\$0	\$123,368	
Other Sources/Uses				
Sources				
Uses				
Contributions (Unrestricted to Restricted)	\$ (2,900,402)		\$ (2,900,402)	
Total, Other Financing Sources	\$1,195,921	\$0	\$1,195,921	
Net increase/decrease in fund balance	\$ (2,207,032)	\$1,324,614	\$ (882,418)	
Beginning Balance as of July 1 -unaudited	\$7,218,750		\$7,218,750	
Ending Fund Balance, June 30	\$5,011,718	\$1,324,614	\$6,336,332	
<i>Components of Ending Fund Balance</i>				
<i>Restricted</i>	\$1,639,802	\$0	\$1,639,802	
<i>Committed--GASB 45</i>	\$585,000	\$0	\$585,000	
<i>Assignments</i>				
<i>Site Carryovers</i>	\$478,689	\$0	\$478,689	
<i>Textbook Flex</i>	\$515,093	\$0	\$515,093	
Unassigned/Unappropriated Amount	\$1,793,134	\$1,324,614	\$3,117,748	

AGENDA – August 21, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

6.1 The Superintendent recommends the Board Accepts the Islander Sports Foundation (ISF) Report Showing How ISF Recruits Volunteers to Support the CUSD Sports Organizations and Acknowledges the Funding Mechanism of Some of Those Volunteers as Assistant Coaches (Action)

Background Information:

The Islander Sports Foundation currently finds and provides volunteers for various sports activities within our schools. All volunteers and coaches are fingerprinted and formally file volunteer forms with the District Human Resources department. All coaches are also required to complete a CIF education program. Occasionally volunteers are given a stipend for their services. Any such stipends are paid by the Islander Sports Foundation at the discretion of each sport’s booster club.

Report:

Positions listed are for volunteer assistant coaches working under the direct supervision of Head Coaches that are hired and paid directly by the Coronado Unified School District. CIF Bylaw 22.B (9) ensures that all coaches, paid and unpaid, will have completed a coaching education program that emphasizes components listed in that bylaw (page 3-4 of the green book). All coaches, paid or unpaid, must complete the requirements listed in 22.B (9) before they are allowed to participate.

Stipends paid by the Islander Sports Foundation will not exceed \$3000.00 per individual and will be at the discretion of each sport’s booster club. Additionally the Islander Sports Foundation assures that end of the year gifts or gift certificates for coaches paid by the district will not exceed \$100.00 and that any such gift will be given at the discretion of each sport’s booster club.

Financial Impact:

None



Superintendent’s Recommendation:

That the Board accepts and acknowledges the report from the Islander Sports Foundation.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**Report from the Islander Sports Foundation
on the Practice of Finding and Providing Volunteers for the District Sports Programs
and Providing Stipends for Some of Those Volunteers**

All positions listed below are assistant coaches and will be under direct supervision of Head Coaches that are hired and paid directly by the Coronado Unified School District. All coaches will be fingerprinted and file volunteer forms with the District. ISF assures that CIF Bylaw 22.B (9) is followed and all coaches, paid and unpaid, will complete a coaching education program that emphasizes components listed in that bylaw (page 3-4 of the green book). All coaches, paid or unpaid, must complete the requirements listed in 22.B (9) before they are allowed to participate in any of the sporting programs.

Stipends paid by the Islander Sports Foundation will not exceed \$3000.00 per individual and will be at the discretion of each sport's booster club. Additionally the Islander Sports Foundation may give an end of the year gift or gift certificate not to exceed \$100.00, to Head Coaches that are hired and paid directly by the district. Any such gift will be given at the discretion of each sport's booster club.

ISF Paid Assistant Coaches not to exceed the number listed below...

Boys' and Girls' Cross Country	1
Girls' Golf	1
Football	6
Girls' Tennis	1
Girls Volleyball	2
Boys' Water Polo	5
Boys' Basketball	4
Girls' Basketball	4
Boys' Soccer	3
Girls' Soccer	3
Girls' Water Polo	5
Baseball	4
Boys' Golf	1
Boys' Lacrosse	5
Girls Lacrosse	5
Softball	4
Boys' and Girls' Swimming	5
Boys' Tennis	1
Boys' and Girls' Track	3
Boys' Volleyball	2

*Past records indicate that stipends paid for assistant coaches
have been approximately \$20,000 total for all sports.*

AGENDA – August 21, 2013

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

September 12, 2013: Regular Board Meeting

- BBMAC Fourth Quarter Financial Report
- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Assessment Report (STAR/Advanced Placement)
- Coronado Schools Foundation Report on Summer School
- Board Policy Update – First Reading

October 3, 2013: Board Workshop

- Staff Evaluation Update and Discussion of Next Steps

October 17, 2013: Regular Board Meeting

- Student Enrollment Report
- Uniform Complaint Quarterly Report
- Board Policies – Approval
- Approve All Site Safety Plans

November 21, 2013: Regular Board Meeting

- Coronado School of the Arts Report

December 12, 2013: Organizational Meeting

- First Interim

December 19, 2013: Regular Board Meeting

- Islander Sports Foundation Update

January 2014: Regular Board Meeting TBD

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Board Policy Update – First Reading

February 2014: Regular Board Meeting TBD

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- BBMAC Second Quarter Financial Report
- Board Policy Update – Approval

March 2014: Regular Board Meeting TBD

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations

April 2014: Regular Board Meeting TBD

- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 2014: Regular Board Meeting TBD

- Board Policy Update – First Reading
- Budget Update
- BBMAC Third Quarter Financial Report
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

JPF